



ISO Certified 9000 : 2015, (Regd. Under-Ministry of Corporate Affairs, Govt. of India)

# PRE PRIMARY SCHOOL ACCREDITATION COUNCIL OF INDIA

पूर्व प्राथमिक स्कूल मान्यता परिषद, भारत

“Change The World Through Education”

Member of United Nation

## Accreditation Guidelines for Pre-School

The required documents shall preferably be submitted electronically, in a way that the numbering can directly be assigned to the relevant documents. Please send fully updated documents to customer manager. In individual cases, documents may be submitted in hard copy, the customer manager will inform you if necessary.

All documents/records shall be submitted in a timely manner for each assessment. If necessary, further documents may be requested by the customer manager or by assessors.

### • Necessary Document List for Trust

- |  |   |
|--|---|
| 01) Trust Certificates                   | 04) Trust Pan Card                      |
| a) Society Registration Act 1860         | 05) Trust Member Aadhar & Pan Card Copy |
| b) Public Trust Act 1950                 | 06) Authorization Letter by Trust       |
| 02) Trust Memorandum of Association      | 07) Rent Agreement (Minimum 5 Years)    |
| 03) Trust Audit Report (Minimum 3 Years) |   |

### • Necessary Document List for School Infrastructure

- |   |  |
|---|--|
| 01) School Building Photo                   | 07) No. of Maid & How many Maid is Trained ?               |
| 02) Play Area or Playground Area Photo      | 08) Availability of Storage for extra dress of each child. |
| 03) Drinking Water Facility                 | 09) No. of Toilets for Students                            |
| 04) Hygiene : Running Water Facility        | 10) No. of Toilets for Staff                               |
| 05) First Aid Box                           | 11) Doctor Associated with the School                      |
| 06) Fire Safety : No. of Fire Extinguishers |  |

Sr. No.	Location for School Aera	Minimum Surface Area in SQ. FT.
1	Metro City	1000+ sq.ft.
2	Municipal Corporation	1200+ sq.ft.
3	Nagar Palika / Nagar Parishad	1500+ sq.ft.
4	Village (Grampanchayat)	1500+ sq.ft.

### • General Terms & Conditions

- 1) We hereby declare that all the information provided by us is correct and valid.
- 2) The accreditation provided by Pre Primary School Accreditation Council of India has validity of three years, however we agree that PPSACI has all the rights of accreditation and they can withdraw the accreditation even before the validity if any incidence of misconduct happens, if the criterion are not fulfilled, if there is some invalid or incorrect information is given by the school.
- 3) All the government documents, registrations and other documents provided by us are made with proper and legal process. All the registrations are done with proper means.
- 4) Accreditation fee Rs. 16,200/- (18% GST Extra) is Non-Refundable.

We have read all the guidelines for accreditation and agree to all the terms and conditions for the accreditation.



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### • Necessary Document List for Company

- |  |   |
|--|---|
| 01) Company Act 2013 Certificates          | 06) Company Pan & Tan Card                |
| 02) MOA                                    | 07) Company Member Aadhar & Pan Card Copy |
| 03) AOA                                    | 08) Authorization Letter by Company       |
| 04) Incorporate Certificate                | 09) Rent Agreement (Minimum 5 Years)      |
| 05) Company Audit Report (Minimum 3 Years) |   |

### • Necessary Document List for School Infrastructure

- |   |  |
|---|--|
| 01) School Building Photo                   | 07) No. of Maid & How many Maid is Trained ?               |
| 02) Play Area or Playground Area Photo      | 08) Availability of Storage for extra dress of each child. |
| 03) Drinking Water Facility                 | 09) No. of Toilets for Students                            |
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### • Necessary Document List for Proprietorship

- |                                    |  |
|------------------------------------|--|
| 01) Proprietorship Certificates    | 04) Proprietorship Member Aadhar & Pan Card Copy |
| 02) Audit Report (Minimum 3 Years) | 05) Authorization Letter by Proprietorship       |
| 03) Firm Pan & Tan Card            | 06) Rent Agreement (Minimum 5 Years)             |

### • Necessary Document List for School Infrastructure

- |   |  |
|---|--|
| 01) School Building Photo                   | 07) No. of Maid & How many Maid is Trained ?               |
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### • Necessary Document List for Individual

- 01) Applicant Aadhar & Pan Card
- 02) Rent Agreement (Minimum 5 Years)

### • Necessary Document List for School Infrastructure

- |   |  |
|---|--|
| 01) School Building Photo                   | 07) No. of Maid & How many Maid is Trained ?               |
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